

INTERNET SERVICES ORDER FORM



Saratoga Springs, NY 12866
518-581-0690



**SARATOGA SPRINGS
CITY CENTER**

COMPANY INFORMATION		
Name of Event:	Event Date(s): / / To / /	
Company Name:	Booth / Room:	Phone Number:
Contact Person:	Fax Number:	E-Mail:

QTY	*Single Day Event	Advanced Rate	On Site Rate	Total
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EXHIBITOR INTERNET SERVICES				
Wired Ethernet (Per Device)		\$149	\$275.00	\$310.00
**Additional Device within (1) Booth			\$100.00	\$200.00
Private Wireless Connection		\$249	\$349.00	N/A
**Additional Devices within (1) Booth			\$50.00	N/A
Dedicated Internet (100MB X 10) (Call for additional bandwidth)			\$995	N/A
Credit Card or Phone Service			Call For Pricing	N/A

QTY	*Single Day Event	Advanced Rate	On Site Rate	Total
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MEETING AND CONFERENCE INTERNET SERVICES				
Upgraded City Center WiFi Bandwith				
Basic Web Browsing **Increase Per 50 People**			\$5 per Person	N/A
Streaming/Education **Increase Per 50 People**			\$9 per Person	N/A
Wired Presentation Connection		\$149	\$275.00	\$310.00
Custom WiFi and password configuration			\$260.00	\$310.00
Custom Network Configuration			\$300 Min	CALL
Additional IP Addresses			\$120.00	\$160.00
Conference Phone Line (Speaker Phones) VOIP			Call For Pricing	N/A

QTY	*Single Day Event	Advanced Rate	On Site Rate	Total
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LABOR/FLOOR WORK SERVICES				
Labor / Floor Work Fee per hour			\$125/hr	\$225/hr
Extended Network Fee - Installation of line outside of city center floor jacks			Call 518-581-0690 for quote	
Booth to Booth/Point to Point/Multi-Point Networking			Call 518-581-0690 for quote	

- Notes:**
1. We will use this authorization to charge your credit card for all services and/or additional amounts incurred.
 2. Make checks payable to SPA.NET
 3. The choice of Internet Service Provider (ISP) is at the sole discretion of SPA.NET
 4. Electric service must be arranged through the decorator of record.
 5. Due to the nature of the Internet, SPA.NET cannot guarantee any level of performance or accessibility beyond our gateway.
 6. Rates listed include a single IP address, bringing the service to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP/IP software or power to the booth. **NO WIRELESS OR IP SHARING DEVICES ARE ALLOWED.**
 7. All orders must be placed 30 days prior to show date to ensure availability of services and qualify for Advanced Rate Pricing.

SUBTOTAL:	
LATE ORDER FEE:	10.00%
CITY CENTER FEE:	12.50%
GRAND TOTAL:	

TOTAL PAYMENT MUST BE PAID UPON RECEIVING INVOICE

Single Day Event rate only applies to events that encompass a total of 1 day

FREE WIFI: A guest WiFi network is available during your event, which is free of charge.

ORDERS PLACED LESS THAN 30 DAYS PRIOR TO THE EVENT WILL BE CHARGED A 10% LATE ORDER FEE!

PAYMENT INFORMATION:				
Check #:	Amount of Check:			
AMEX. VISA MASTER CARD DISCOVER	CC#:			
Name on Card: _____		Exp. Date: _____		Security Code: _____
Billing Address: _____		City: _____		State: _____
I Authorize Spa.Net to charge my credit card for services listed above.				Zip: _____
Authorized Signature: _____		Date: _____		